



## Privacy Policy

Inside this policy, Omnibyte Technologies Limited (on behalf of Prime Logistics) explains what, how, and why we collect certain information. We don't sell personal information to third parties unless otherwise specified.

### Contents:

- Basics
- What data we collect
- Information Disclosure
- Data Security

## 1. Basics

### 1.1 Definitions:

When we say "we", "us", "company", "Omnibyte", "Prime Logistics" or "Prime VTC" we are referring to Omnibyte Technologies Limited (on behalf of Prime Logistics). When we say "you", "driver" or "member" we are referring to the registrant on our services.

### 1.2 Consent:

You must consent to the required cookies and other data processing required by our services. If you wish to opt-out of marketing cookies, you can do so via the consent manager in "Settings". We abide by the laws in your local area including the United Kingdom General Data Protection Regulation (UK GDPR) and European Union General Data Protection Regulation (EU GDPR). As per UK GDPR and EU GDPR, you must be a minimum of 13 years old to provide consent to use our services. If you are aged, 13 to 16 years old inside the European Union, you must have parental consent.

### 1.3 Changes:

If there are any changes to this policy, they will be posted here and will be effective on the date on which they are posted.

### 1.4 Questions

If you have questions regarding this privacy policy or wish to delete your account data, please contact [gdpr@omnibyte.tech](mailto:gdpr@omnibyte.tech).

## 2. What data we collect

### 2.1 Information members provide to us

When you first apply via the application system, you provide information such as username, email, age, time zone, if you speak English, how did you find us, if you're in another virtual trucking company, an overview about you, the reason you want to join, you also provide your Discord information via the third-party system which allows us to gather information such as your Discord Identifier and Discord name. During this process, you also provide your Steam information via the third-party system which allows us to gather information such as Steam Identifier and Steam name. Once you start providing this information, you agree to their use according to this privacy policy.

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## 2.2 Information from usage

We may get information about how and when you use the service. This information may include your IP address, time, data, and browser used.

### 2.2.1 Information from the Application system

When you use our application, you agree to allow us to process the following information:

- Personal Information: Username, email, age, time zone, if you speak English, how you found us if you're in another virtual trucking company, an overview about you, the reason you want to join, Steam Name, and Discord Name.
- Identifiers Information: Steam ID, Discord ID, and application ID
- Time information: We may take the may of time it takes you to complete an application but storing the Submission date, Creation date, and decision date.
- Application Information: Status, decision reason

What do we use this data for?

This data is used to generate accounts and provide our Recruitment team with the information needed to join the Virtual Trucking Company.

All application data is stored permanently. Personal Information (as defined above) can be deleted upon request. Identifiers Information, Time Information, and Application Information cannot be deleted due to the necessity for the system to work correctly.

### 2.2.2 Information from accounts

When an account is generated, you agree to allow us to process the following information:

- Personal Information: name, Steam Name, Discord Name, twitch, twitter, medal, YouTube, flag.
- Identifiers Information: Account ID, Steam ID, TruckersMP ID, Discord ID

We reserve the right to sort further information which is not personal to you.

This data is used from the user account for their profile page, it is also used within our Human Resources team for managing and dealing with players. Some of this information may be publicly accessible by any driver or staff member.

2.2.3 Image uploading

When uploading images to your system, you agree to the following information:

- You have the right to use these images.
- You also give us the right to use your images, for marketing, training, and internal systems
- To have your image processed by Omnibyte Technologies Limited and Amazon Web Services.

### 2.2.4 Blacklist



By agreeing to this policy to use our services, you agree to allow us to store information on our Blacklist system permanently and you agree that this data cannot be deleted upon request for the protection of our systems and services.

The information stored on our blacklist system includes:

- Discord Identifier
- TruckersMP Identifier
- Date
- Reason
- Evidence
- System Identifier

#### 2.2.5 Comments

By placing a comment into our system, you agree that you don't own the data placed inside the comment and they are solely owned by us and can be anonymized upon request.

#### 2.2.6 Case File System

By agreeing to this policy and using Prime Logistics Drivers hub and Prime Logistics Discord guild, you give us the right to store the following information permanently, this data cannot and will not be removed upon request for the safety of our systems and services.

The following information stored includes:

- Discord Name
- Discord Identifier
- TruckersMP Identifier
- Reason
- Evidence
- System Identifier

You also agree that evidence provided to our staff member for use in the Case File System as now the property of Prime Logistics.

#### 2.2.7 Events System

When using our event system, you agree to allow us to store the following information:

- Events you have viewed
- Events you have signed up for.
- Event Routes you have attended.

This information is stored via your system identifier and is the property of Prime Logistics.

#### 2.2.8 Exam System

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When using the exam system, you agree and allow us to process the following information:

- System Identifier
- Game type
- Date & time
- Type of exam
- Route
- Status
- Scorecard points
- Scorecard details
- Discord channels

This data is the property of Prime Logistics and can be anonymized upon request.

#### 2.2.9 Discord Channel

By sending a message in our Discord guild, you agree to allow us to process your information via Discord's API and store copies of Discord channels permanently for evidence, training, and marketing purposes.

#### 2.2.10 Google Analytics

By using our systems, you agree to allow Omnibyte Technologies Limited to use Google Analytics to anonymize process data for training and marketing purposes.

#### 2.2.11 Impersonation Log

By using our impersonation system, you agree that a log will be taken of the account that was impersonated, who was the impersonate, and the date and time this started and ended.

#### 2.2.12 Job System

By using the job system, you agree to allow Omnibyte Technologies Limited, Prime Logistics, and TruckSpace Group to process your data submitted. Prime Logistics & Omnibyte Technologies are the sole owners of this data. The following information is stored within this system:

- Identifier
- Status
- Is Manual job
- Manual Job Status
- Proof
- Deny Reason
- Decision Date
- Source City

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- Destination city
- Source Company
- Destination Company
- Cargo
- Cargo Identifier
- Cargo Mass
- Income
- Odometer
- Truck Brand
- Truck Name
- Fuel
- Game
- Wear of Trailer
- Wear of chassis
- Wear of engine
- Wear of transmission
- Start time
- Stop time
- Time spent
- System Identifier
- License plate
- License plate country
- Logs of Events
- Multiplayer Information
- Trailer License plate
- Trailer License Plate Country

#### 2.2.13 Discord Webhooks

Prime Logistics reserves to right to send any data stored within our system via Discord's Webhook system. This data is permanent and cannot be deleted upon request. This is stored and processed as per their Privacy Policy here: <https://discord.com/privacy>

#### 2.2.14 Cloudflare

Omnibyte Technologies Limited is a company registered in England and Wales under Registration Number **13907064**. Registered Address - **85 Great Portland Street, London, United Kingdom, W1W 7LT**.



When connecting to the primevtc.com domain, you agree for Omnibyte Technologies Limited to track information as per Cloudflare Privacy Policy located here: <https://www.cloudflare.com/en-gb/privacypolicy/>

#### 2.2.15 Sentry

When connecting to the system, you agree for Omnibyte Technologies to track logs of anonymized and non-anonymized data within our system when an error occurs. This is stored via a third-party service called Sentry and processed as per their privacy policy here: <https://sentry.io/privacy/>

#### 2.2.16 Leave logs

Once created an account within our system, you give us the right to store logs from your account including when your account was created and when it was disabled.

#### 2.2.17 Audit Log System

By using our services, you give Prime Logistics the right to store logs based on your activities within our system.

#### 2.2.18 LOA Requests

By submitting an LOA request you agree to allow us to store the following information:

- Start Date
- End Date
- Reason
- Decline Reason
- Status
- System Identifier
- All comments

#### 2.2.19 News Posts

All news posts written within our system are property of Prime Logistics and personal data within them are permanent. Information stored includes:

- Identifier
- Title
- Slug
- Subheading
- Body
- Published Date
- Header Image
- Publisher Identifier



### 2.2.20 Notification System

All notifications generated within our system are property of Prime Logistics and the following information is stored:

- Message
- Date & Time
- System identifier (if not global notification)

### 2.2.21 System Recruitment System

All information stored in the system recruitment system is the property of Prime Logistics and will be anonymized upon request. The following information is stored:

- Identifier
- Apply Date & Time
- Status
- Decision Date
- Deny Reason
- Session
- User
- Answers to all questions

## 3. How we store your information

All data is stored permanently. Personal Information (as defined above sections) can be deleted upon request. We reserve the right to keep Identifiers permanent for the necessity of systems.

## 4. How we share your information

We will never sell your information to a 3<sup>rd</sup> party without your permission as per this policy. Data may be share with 3<sup>rd</sup> party systems for the running of Prime Logistics and Omnibyte Technologies systems and services.

## 5. Data Retention Policy

Data regenerated in any of our systems are retained as per our store for your information system. Omnibyte Technologies has a backup system in place which backups every data 24 hours. These daily backups are stored for 7 days after the backup was taken. The final backup of each month is stored up to 365 days after the backup was taken.

Image retention backups work differently images are stored in your system permanently and are backed up every 24 hours and retained in secured storage space for one calendar month after which the data is moved into deep storage for one calendar year before being permanently deleted.



## 6. How we protect your information

Omnibyte Technologies takes pride in the protection of your information and all our services use encryption to ensure your information is fully protected. High-level information editing and viewing are protected behind Omnibyte Technologies Firewalls and we use multifactor authentication where possible for extra protection. We also limit access to information to the staff members who need it. You can help to protect your account by enabling multifactor authentication within your account settings.

## 7. International data transfers

Omnibyte Technologies Limited is based in the United Kingdom, we process and store information on servers based in the United Kingdom. We follow all guidelines in the United Kingdom GDPR laws and the European Union GDPR Laws. You agree that your data may be accessible outside of these protection zones and could be processed worldwide before being stored in servers based in the United Kingdom.

## 8. Data Protection Officer

The data protection company for Prime Logistics is Omnibyte Technologies Limited. They are the responsible party and company that manage and update this policy.

The Data Protection Officer for Omnibyte Technologies Limited is Nathan Powell and can be contacted at [gdpr@omnibyte.tech](mailto:gdpr@omnibyte.tech).

The registered company address for Omnibyte Technologies Limited is **85 Great Portland Street, London, United Kingdom, W1W 7LT** with a registered United Kingdom company house number of **13907064**. An Information Commissioners Office Certificate as per the United Kingdom Data Protection law can be found here: <https://omnibyte.s3.eu-west-2.amazonaws.com/policies/ICO-Certificate.pdf>

Policy Updated: 27/05/2022